

# Federation of Pinvin C of E First School and St Nicholas C of E Middle School

Main Street, Pinvin, Worcestershire WR10 2ER

**Executive Headteacher: Mr S Payne**



January 2019



Dear Parent/Carers

The Federation of Pinvin CE First School and St Nicholas CE Middle School have in place a clear set of procedures in the event that the schools could close because of adverse weather (flooding/snow). We will endeavour in the first place to make any decisions as early as possible (before 7.15am). We will always take account of the following factors: site health and safety, heating requirements, school transport and the fact that we have teaching and non-teaching staff from rural areas and other counties. In the event of one school closing, both schools will close.

In terms of communication we ask that parents as the first point of contact refer to our school website and look at the rolling banner at the top of the home page which will indicate any closure:

[www.tpfos.co.uk](http://www.tpfos.co.uk)

The second form of communication will be via our text messaging service and we will aim to get a text message to you via our dedicated service provider.

The third form of communication is via the School Closures page of the Worcestershire County Council website.

[http://www.worcestershire.gov.uk/info/20062/schools/874/school\\_closures](http://www.worcestershire.gov.uk/info/20062/schools/874/school_closures)

If the school is open but there is snow or ice on the ground, the following procedures will be put into place. The site manager will grit the path entrances to the front of the buildings and the pupils will be received and then taken from these entrances straight into the hall. The side gates will remain locked. At pick up time, depending on the weather conditions, the site gate will be reopened to both schools or we may ask parents to collect from the hall at PFS via the front entrance, or pupils will be released from the front entrance at the Middle School.

In the event of sudden changes to the weather on the day the school is open, or in the event of a power failure, or any event that may result in a within day closure, the main communication will be via our text messaging service, with updates also on our website. I hope you find the information useful in terms of clarity.

Yours sincerely

Miss N Rushton  
Head of School

Mrs R Chatterton  
Head of School

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[www.tpfos.co.uk](http://www.tpfos.co.uk)

The Pinvin Federation of Schools is part of The Diocese of Worcester Multi Academy Trust, which is a charitable company limited by guarantee and registered in England and Wales with registered number 10390487. Its registered office is at The Old Palace, Deansway, Worcester, Worcestershire, WR1 2JE.